

## Audiology Australia Notice of Complaint

### Your details (Complainant)

First name: \_\_\_\_\_ Surname: \_\_\_\_\_ Member: Yes / No

Preferred contact method: Phone/Mobile/Email

Phone number: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Email address: \_\_\_\_\_

I give the Ethics Committee permission to contact the member and/or above agency about my complaint: Yes / No

I give permission to the Ethics Committee to disclose my name to the member and/or agency: Yes / No

Name of member (required): \_\_\_\_\_

Name of company/institution/clinic: \_\_\_\_\_

Relationship to member(s): employer, employee, colleague, patient, other. Please specify: \_\_\_\_\_

Has a complaint of the same matter been made to another party i.e. member's employer, Office of Hearing Services, academic institution, other? Yes / No (if Yes, please specify): \_\_\_\_\_

Complaint details: (please attach extra document if there is insufficient space)

### Statement

**Before completing a complaint or query, please read the Audiology Australia Code of Ethics/Code of Conduct.**

Please attach a statement (in your own words) of relevant facts taking care to include dates, location, the nature of the breach, which section of the Code of Ethics/Code of Conduct has been breached the detriment you have suffered. Please include any relevant materials or supporting evidence. If there are any similar, related ethical breaches, please address each of them separately as they will be considered individually by the committee with reference to the code.

If you are seeking independent clarification regarding your current or future practices with regards to the Code of Ethics, please make a short statement as to where you feel the conflict lies.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ The attached complaint is fair and correct to the best of my knowledge

\*If for any reason you are not able to complete this form, please call the office on (03) 9877 2727 for assistance.

Please post this notice, your statement and any supporting evidence to:

CONFIDENTIAL, Chair of the Ethics Committee, Audiology Australia PO BOX 504 BRENTFORD SQUARE VIC 3131